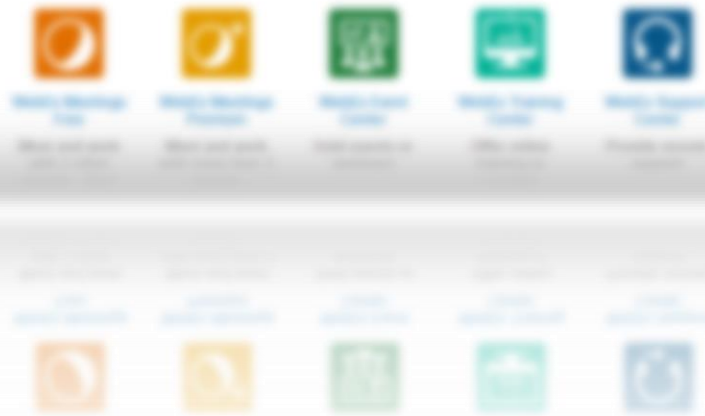


# WEBEX PARTICIPANT GUIDE GETTING STARTED



**CLICK HERE**

**PARTICIPANT INFO  
FORWARD TO ANYONE YOU WOULD LIKE TO INVITE**

Webex Participant Link: <https://d20u3150ea-caltrans.webex.com/meet/vtc.webex1dot.ca.gov>

Webex Meeting ID: 920 031 916

From: Heathman, Cheryl@DOT on behalf of Wan Team@DOT Sent: Thu 8/18/2016 9:43 AM  
To: VTC@DOT  
Cc:  
Subject: **FW: Service Desk Ticket #** Please create a WebEx session Date: Tuesday, August 23, 2016 Time: 9am to 1pm

Customer:  
Phone: (916) 654-6144  
Cell Phone:  
Address: 1120 N Street, MS 28

Call Description: Please create a WebEx session

**Date: Tuesday, August 23, 2016**  
**Time: 9am to 1pm**

Thank you.

**PARTICIPANT HELD**

# YOU WILL BE DIRECTED TO THIS PAGE AFTER CLICKING THE LINK

The screenshot shows a web browser window with the following elements:

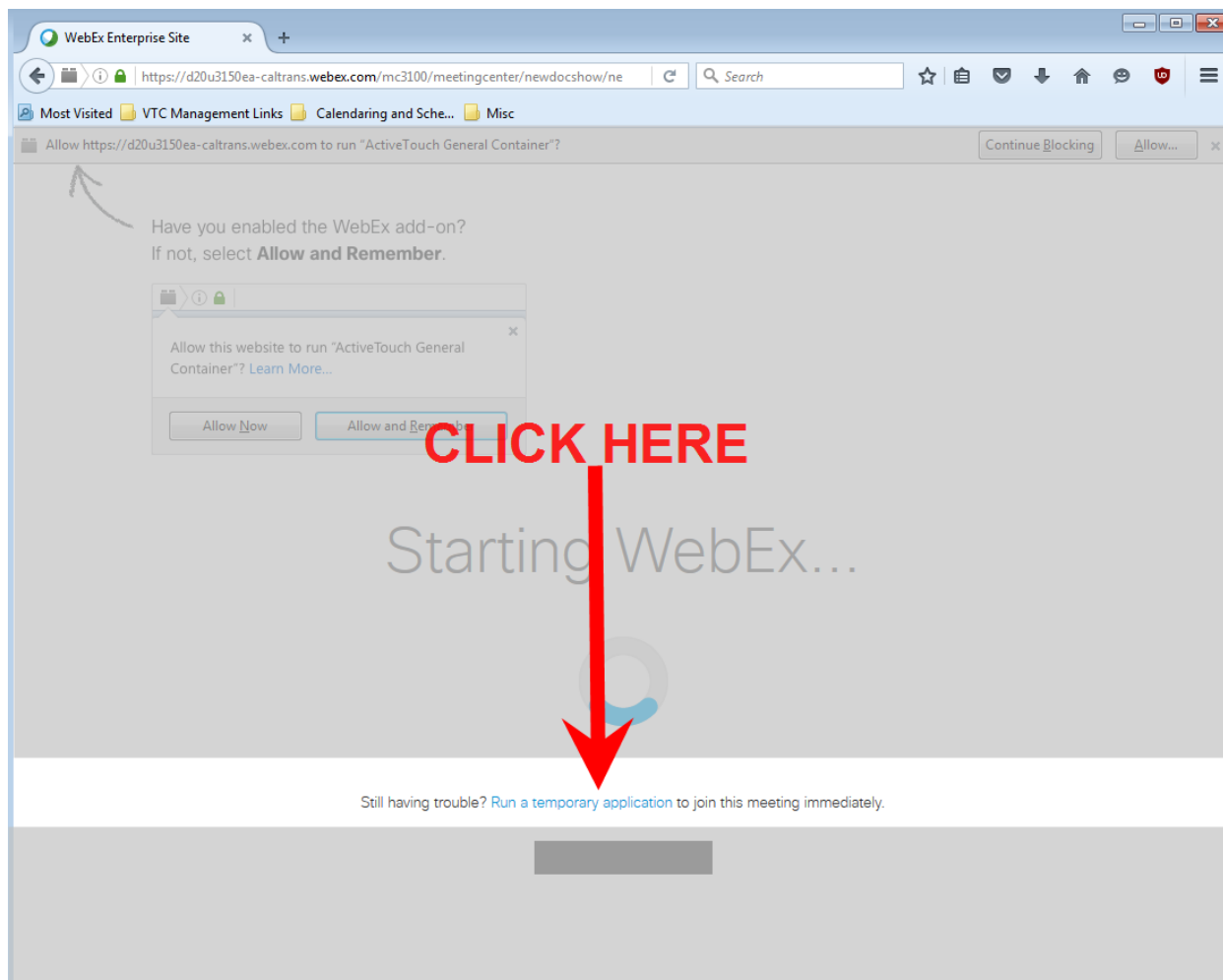
- Browser Tab:** California Department of T...
- Address Bar:** <https://d20u3150ea-caltrans.webex.com/mw3100/mywebex/cmr/cmr.do?siteurl=d20u3>
- Bookmarks:** Most Visited, VTC Management Links, Calendaring and Sche..., Misc
- Page Header:** Log In
- Main Content:**
  - CV** (in a circle) **Caltrans VTC1's Personal Room**
  - Form fields: ,
  - 
  - [More ways to join](#)
- Decorative Elements:** A large right-pointing arrow, two landscape images (city skyline and green field), and a 3D rendering of two white mugs on a wooden table.
- Footer:** By joining this meeting, you are accepting the [Terms of Service](#) and [Privacy Statement](#).

**AFTER TYPING YOUR NAME AND E-MAIL ADDRESS CLICK "JOIN MEETING"**

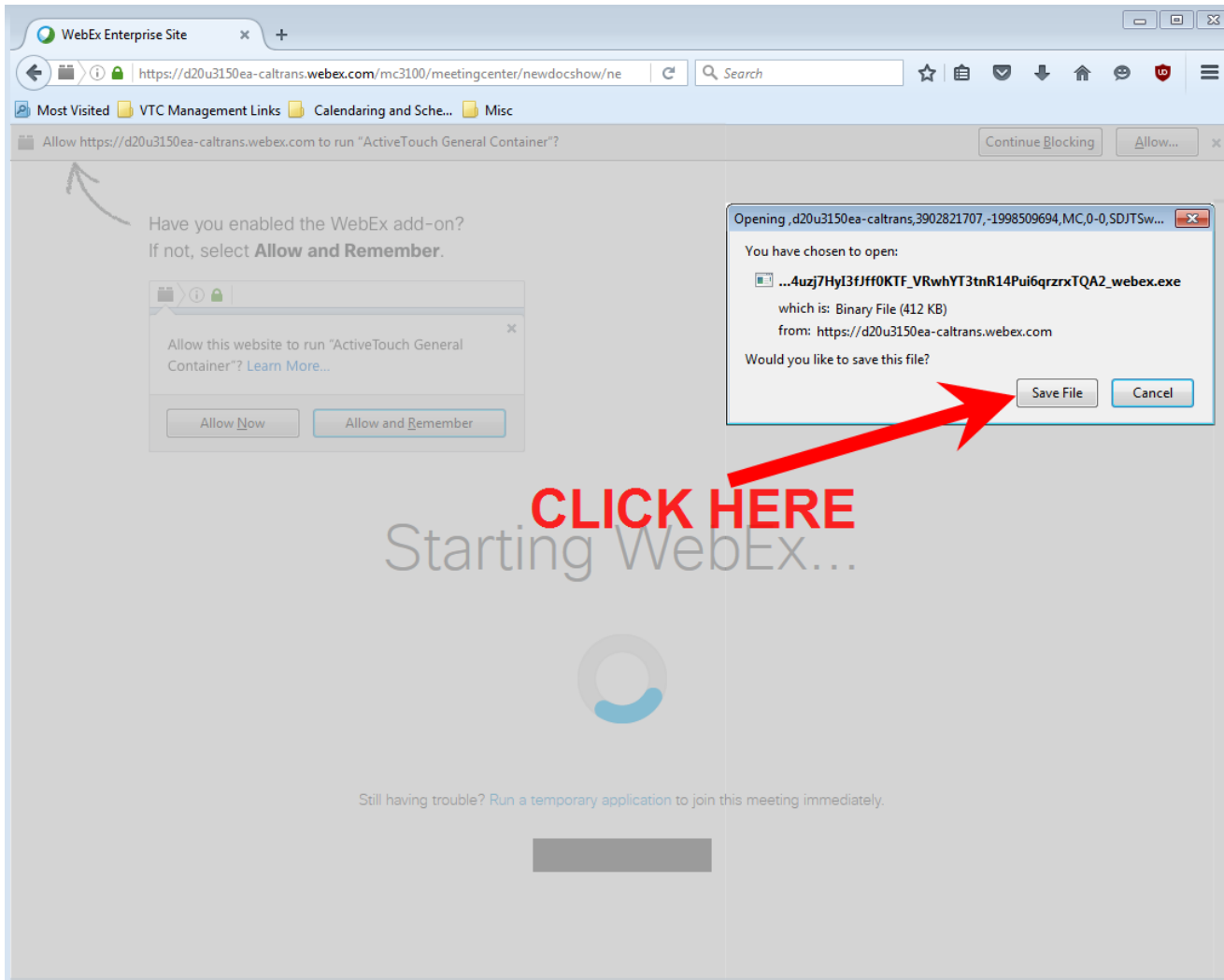
The screenshot shows a web browser window with the following elements:

- Browser Tab:** California Department of T...
- Address Bar:** <https://d20u3150-ea-caltrans.webex.com/mw3100/mywebex/cmr/cmr.do?siteurl=d20u3>
- Navigation:** Back, Forward, Home, Refresh, Search, and other browser icons.
- Page Header:** Log In
- Main Content:**
  - CV** (in a circle)
  - Caltrans VTC1's Personal Room**
  - Input field: VTC
  - Input field: vtc@dot.ca.gov
  - Join Meeting** (green button)
  - [More ways to join](#)
- Decorative Elements:** A city skyline and a green field image on the right; a desk with two white mugs on the bottom left.
- Footer:** By joining this meeting, you are accepting the [Terms of Service](#) and [Privacy Statement](#).

**AFTER CLICKING "JOIN MEETING" YOU WILL BE TAKEN TO THE DOWNLOAD PAGE ...  
PLEASE CLICK "RUN TEMPORARY APPLICATION" AS INDICATED IN THE PICTURE BELOW**

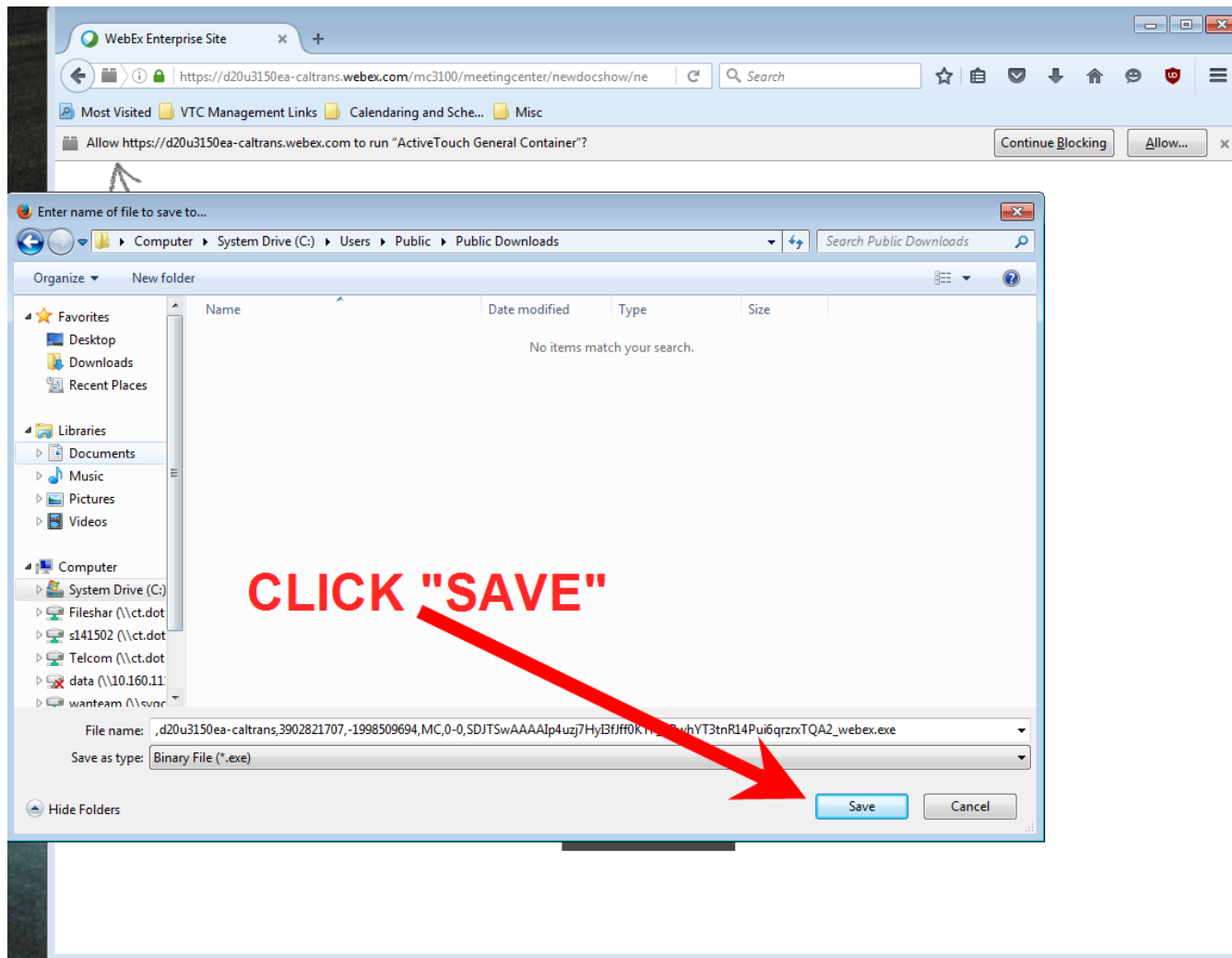


**AFTER CLICKING THE "RUN TEMPORARY APPLICATION" LINK  
IT WILL PROMPT YOU TO DOWNLOAD**

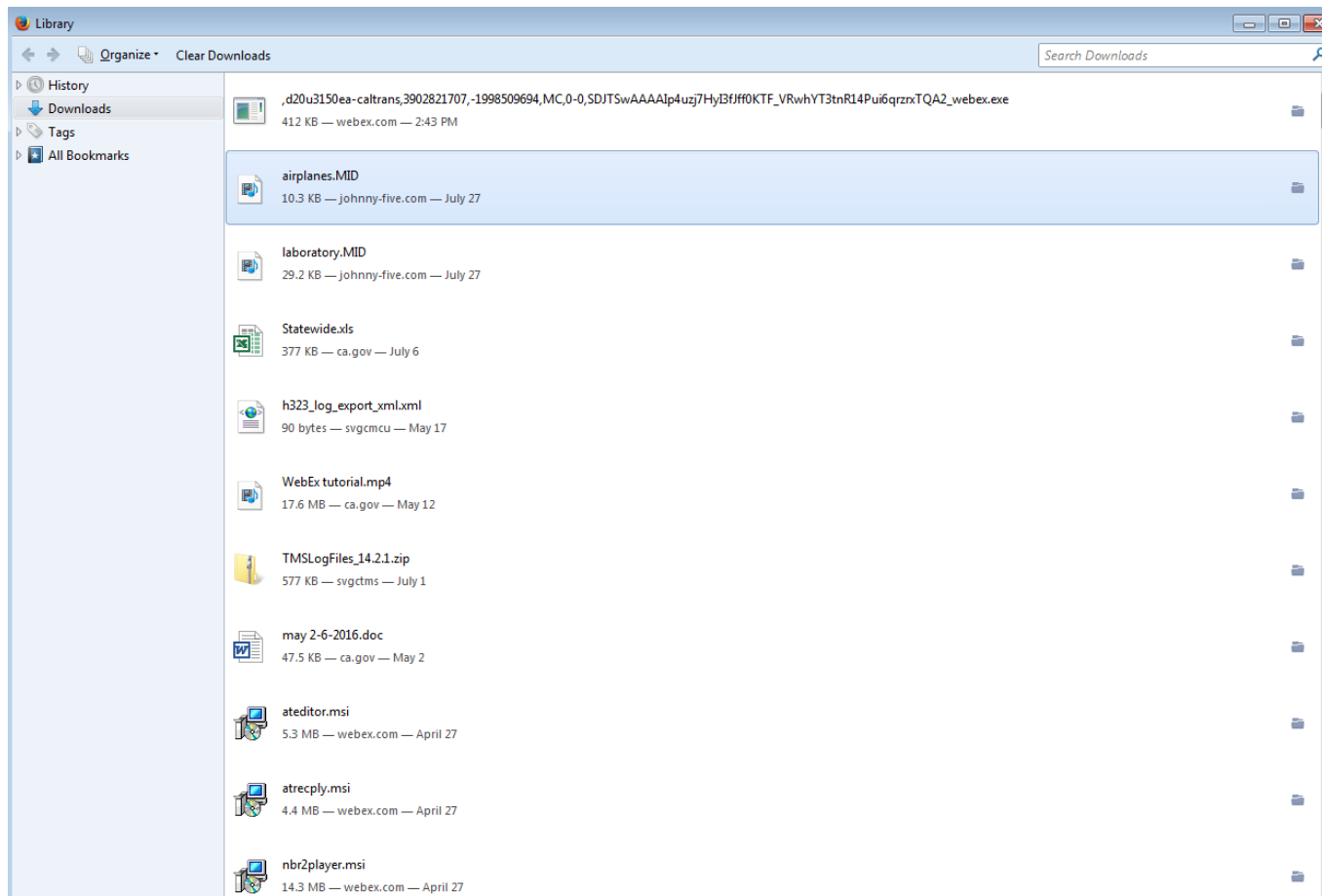


**CLICK "SAVE FILE" TO DOWNLOAD THE TEMPORARY SOFTWARE**

**CLICK "SAVE" TO SAVE THE FILE**



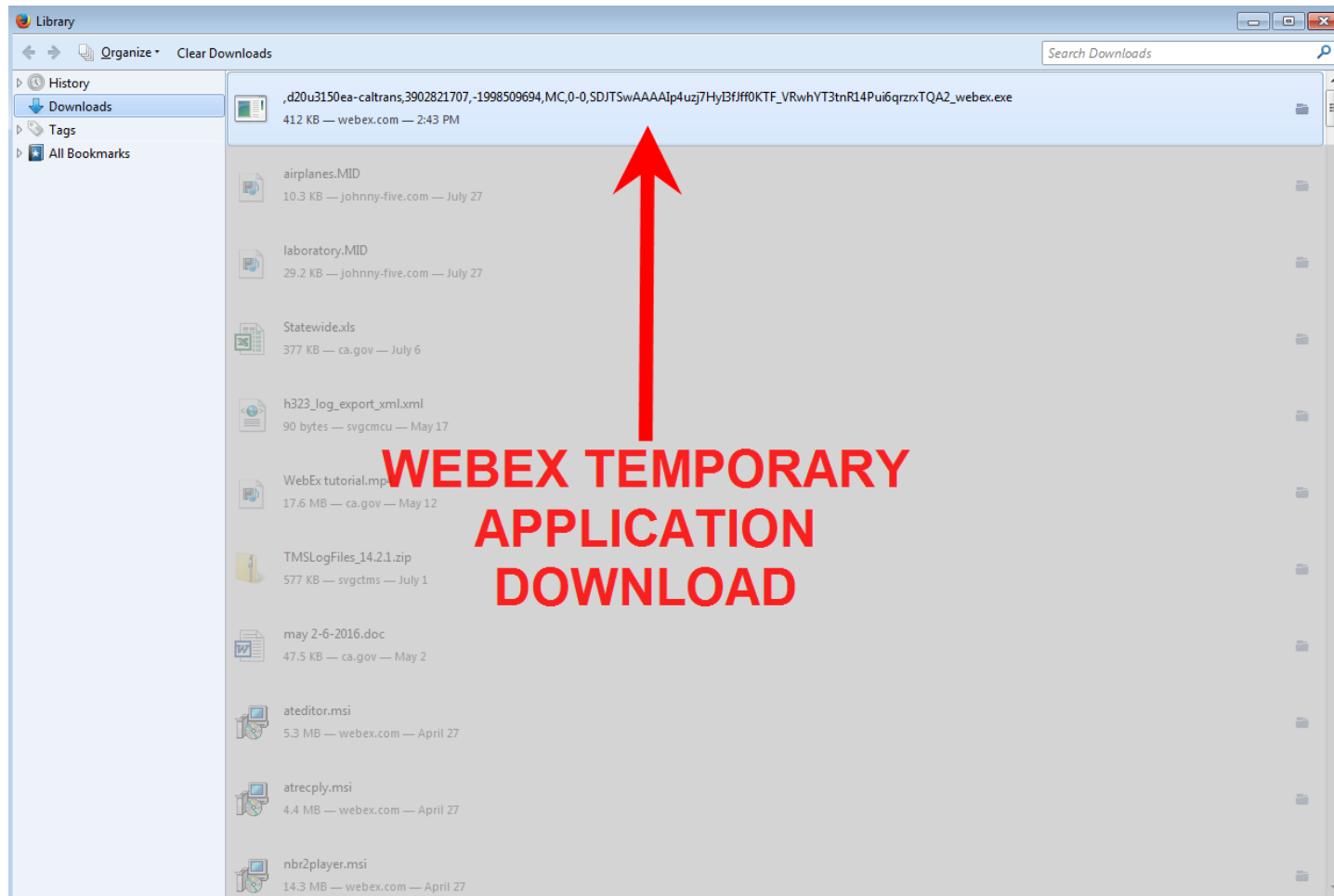
**AFTER IT HAS FINISHED DOWNLOADING  
IF THE SOFTWARE DOES NOT START AUTOMATICALLY  
USE "CTRL+J"  
(hold down control key on keyboard then press the "j" once)  
TO BRING UP THE DOWNLOADS WINDOW**

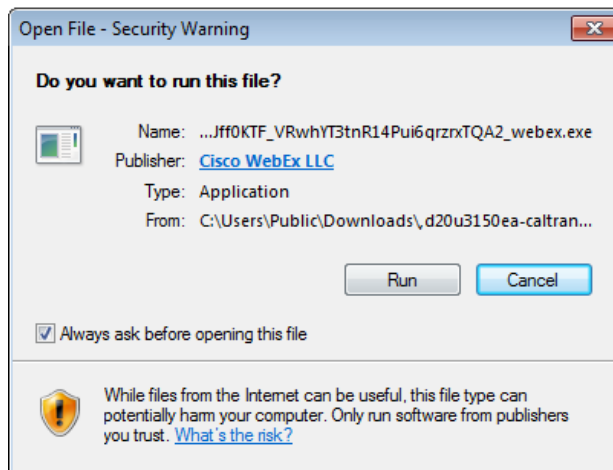




**“CTRL+J” WORKS IN INTERNET EXPLORER, FIREFOX, AND CHROME BROWSERS ... IT MAY BE DIFFERENT FOR OTHER BROWSERS**

**START THE SOFTWARE BY SELECTING IT FROM THE DOWNLOADS LIST**





**YOU MAY RECEIVE A SECURITY WARNING ... CLICK "RUN"**

**SOFTWARE DOES NOT RUN (WITHIN/INSIDE) THE BROWSER  
RUNS IN ITS OWN SEPARATE WINDOW  
NOTE WEBEX ICON ON TASKBAR AT BOTTOM OF SCREEN  
CAN BE USED TO BRING WEBEX SOFTWARE INTO FOCUS**

