

Account Creation Instructions for Genius+Blackboard

You can access the new NHI Learning Management System at the following website: https://fhwanhi.geniussis.com/.

This website is known as the "Genius" system. You can create a new account or log in to your existing account on this page, as well as view the NHI Course Catalog, request a password reset, and contact our helpdesk for support.

The Genius system will manage all of your course registrations, payments, certificates, transcript, and other profile management features. You will always log in to your NHI account through this website, and access your Blackboard courses and training content from within the Genius user dashboard too.



You can go to https://fhwanhi.geniussis.com/PublicStudentSignUp.aspx or use the QR Code below to create your account:



There are two methods to log in to your account once it has been activated:

- 1. "Genius Login" uses a regular username and password that you will create yourself during registration.
- "Access with Login.gov" will allow you to connect your pre-existing Login.gov account credential if you have one. (You will be required to use the same email address as your Login.gov username during the registration process.)

Account Creation for Non-Federal Users

New users will click the "Create Account" button on the Genius webpage to get started.



You will be asked the question "Are you a Federal employee" – select "No."

Regis New to the Learning Por	stration tal? Create your account below.	
No		
First Name*	Last Name*	
NHI > Non-Federal > General Public	Cell Phone	
Work Address Line 1	Work Address Line 2	
City	Select	
ZIP]	
Email*		
Username*		
When selecting your username, please make sure as it will be nee	that it matches your login.gov username if you have one, ided for authentication.	
By clicking on register, you agree with our Usage Terms.		
F	Register	

Fill in your information in the boxes on the Registration page. Your First Name, Last Name, Work Address, City, State, Zip code, and Email address are REQUIRED fields. The Work Phone Number field is optional.

Please ensure your correct employment type is selected in the third box from the top of the form:

- If you are self-employed or employed by a private company, select the "NHI > Non-Federal > General Public" option
- o If you are a State Government Employee, select the "NHI > Non-Federal > State Employee" option

*State Government employees must use their state government email address, not a personal email.

NHI > Non-Federal > General Public	
NHI > Non-Federal	
NHI > Non-Federal > General Public	
NHI > Non-Federal > State Government	

Lastly, enter the Username you want to use in the NHI Genius system. Your username can be your email address, or any other unique combination of characters and numbers.

If you currently have a Login.Gov account that you use to access other federal government websites, you can enter the same username here to link them together, and be able to use the dedicated Login.Gov Access method.

Once you have filled in all required fields and selected the correct employment type, click the "Register" button. You will see a message in red below the registration form:

By clicking on register, you agree with our Usage Terms.
Register
Your account was created but you need to activate it before using Genius. You will receive an email with the activation link.

Your account will be successfully created, but you will need to click on the link inside a Confirmation email that was sent to your email address. You will receive the Confirmation email from nhi@geniussis.com.

After clicking the confirmation link, you'll receive a new message that says "Your account is now active!". A second email will be sent to you that will provide a temporary password to use with your username.

Registration	
New to the Learning Portal? Create your account below.	
Your account is now active! Check your email for your username and password. Please click here to login.	

Ø	
Hello Welcome to Genius!	
This email contains the credentials you will need to access Genius SIS. To access your account, use this information:	
Account & Login Details	
Login page: https://nhi.geniussis.com Username. Password:	
We recommend you change your password once you login for the first time. If you have any questions, contact us at support@geniussis.com.	
Regards,	

Go back to the NHI Genius webpage at <u>https://fhwanhi.geniussis.com/</u> and click on the "Genius Login" button to enter your username and password. When you log in for the first time, you'll need to accept the "Rules of Behavior" for NHI users.

Once you have created an account in the NHI Genius system, do not create another account. If you change jobs and/or email addresses, you can edit your email address and work information from your account profile menu. If you have changed employment types, i.e. became a state government employee or federal government employee, please contact the helpdesk to have this status changed for you. NHI cannot combine user accounts or merge transcripts or course histories, so it is important that you retain your original account and update your information periodically.

Account Creation for Federal Employee Users

Click the "Create Account" button. You will be asked the question "Are you a Federal employee" – select "Yes." You will then be asked "Are you an FHWA employee?"

Yes	
Yes	
Are you an FHWA employee?	
Are you an FHWA employee?	
Yes	
Already Have an Account?	

If you are an FHWA employee, your account will need to be approved by an NHI System Administrator. The Registration system will not allow you to self-register if you select "Yes." However you may select "No" to create your federal account, and then notify the NHI System Administrator afterwards to have your account status updated.

If you are a Federal employee at another Federal Agency or Department, or if you are an employee of the Department of Transportation in another mode or division (i.e., FAA, FRA, PHMSA, etc), then select "No."

New to the Learning Portal? Create your account below.		
Yes		
No		
First Name*	Last Name*	
NHI > Federal > Non-FHWA	Cell Phone	
Work Address Line 1	Work Address Line 2	
City	Select	
ZIP		
Email*		
Username*		
When selecting your username, please make as it will be	sure that it matches your login.gov username if you have needed for authentication.	
By clicking on registe	r, you agree with our Usage Terms.	
	Register	

Fill in your information in the boxes on the Registration page. Your First Name, Last Name, Work Address, City, State, Zip code, and Email address are REQUIRED fields. The Work Phone Number field is optional.

*Federal employees must use their federal government email address to register, not a personal email.

Lastly, enter the Username you want to use in the Genius system. Your username can be your email address, or any other unique combination of characters and numbers. If you currently have a Login.Gov account that you use to access other federal government websites, you can enter the same username here to link them together, and be able to use the dedicated Login.Gov Access method.

Once you have filled in all required fields, click the "Register" button. You will see a message in red below the registration form:



Your account will be successfully created, but you will need to click on the link inside a Confirmation email that was sent to your government email address. You will receive the Confirmation email from nhi@geniussis.com.

After clicking the confirmation link, you'll receive a new message that says "Your account is now active!". A second email will be sent to you that will provide a temporary password to use with your username.

Genius	
S	
Hello Welcome to Genius!	
This email contains the credentials you will need to access Genius SIS. To access your account, use this information:	
Account & Login Details	
Username. Password:	
We recommend you change your password once you login for the first time. If you have any questions, contact us at support@geniussis.com.	
Regards,	

Go back to the NHI Genius webpage at <u>https://fhwanhi.geniussis.com/</u> and click on the "Genius Login" button to enter your username and password. When you log in for the first time, you'll need to accept the "Rules of Behavior" for NHI users.

Once you have created an account in the NHI Genius system, do not create another account. If you change jobs and/or email addresses, you can edit your email address and work information from your account profile menu. If you have changed employment types, i.e. retired from the federal government or switched to a Non-FHWA agency, please contact the helpdesk to have this status changed for you. NHI cannot combine user accounts or merge transcripts or course histories, so it is important that you retain your original account and update your information periodically.

Genius User Dashboard and Course Registration

When you log into your account you'll see the Genius User Dashboard, which displays all of your active courses, completed courses, learning paths, and pending courses for which you are registered for. You can also see your account menu on the left side of the Genius dashboard where you can access your message center, transcript, payment options, and profile information.

Logged in as Learner Loggodt	O O
C Dashboard	ACTIVE COURSES (Refresh)
A Message Center	100% Jan 09. 2023 - Jan 05. 2023
🐂 Register for Course	In Progress Not Started Overdue
Request Credit	
× Withdraw from Course	
Print Transcript	
External Files	
Make a payment	LEARNING PATHS PENDING COURSES
? Help	
🚨 Edit Account	
₩ MFA	
🞓 Go to LMS	

When you click on one of your Active Courses on your dashboard, you will immediately go to the Blackboard learning environment and see your course content and training materials. To register for a new course, you can click on the link on the left side of your account dashboard, or you can view the catalog at https://fwanhi.geniussis.com/Registration.aspx.



Click on the "Register" button to add a course to your shopping cart. You'll see a confirmation message that the course was added to your cart, and the icon at the top right of the screen will change. You can add multiple courses to your cart at the same time to register and pay for all of them at once, or you can register for each course individually.



Go to your shopping cart and confirm the Course or Section that you want to enroll in. Clicking the Confirm button will enroll you in the course and send you a confirmation email. You will also be notified by email if you have not completed any prerequisite course requirements or sent in any required documents, or if you have been placed on a waitlist.

Earthquake Engineering Fundamentals TRAINING LEVEL: Intermediate COURSE DESCRIPTION: This 4-hour NHI training course 132010A entitled "Earthquake Engineering Fundamentals" is a web-based pre-requisite to the 2-day 132094A "LRFD Seismic Analysis and Design of Transportation Geotechnical Features" and 132094B "LRFD Seismic Analysis and Design of Structural Foundations and Earth Retaining Structures" courses. Learners will generally be notified to take this web-based course approximately 1 month before the Instructor-led sessions, and must complete this course before the start of the 132094A or 132094B course. This course consists of Reisson including: Emplandare Fundamentals, (1), (1) moro LRFD Seismic Design (L2); Earthquake Ground Motions (L3), Seismic Hazard Analysis (L4); AASHTO Design Ground Motion Characterization (L5); and Intro to Geotechnical Hazards (L6).	\$0.00	30.000 Discount \$0.00 Total \$0.00
OUTCOMES: Upon completion of the course, participants will be able to: • Describe basic earthquake concepts • Explain hasic concepts of LRFD Sesmic Design • Describe earthquake ground motions • Describe aspects of sesmic hazard analysis • Explain AASHTO design ground motion characterization		
Describe basic aspects of geotechnical nazariss TARCET AUDITION This course is intended to engage a target audience of bridge and geotechnical engineers with zero and up to 20 years of experience that are preparing to attend the 132094A and 132094B Instructor-Led Training courses. If you have questions about this NHI training, please contact NHI at nhicustomeservice@dot.gov or 877.558.6873.		
Teachers: Online Self-Directed Start Date: 01/07/2023 Location: Online Remove Item		
Change courses		

NHI's instructor-led courses that have costs for student enrollment will require payments to be made via <u>Pay.Gov</u> during the registration process.