



CALTRANS DIVISION OF  
LOCAL ASSISTANCE



**Division of Local Assistance  
Office of Guidance and Oversight**

**Architectural & Engineering Oversight  
Open Office Hours**

**Question & Answer Sessions for  
A&E Consultant Procurement Checklists**

**May 23, 2024**

**July 18, 2024**

**September 19, 2024**

**November 21, 2024**

**10:00 am – 11:00am PT**

The Division of Local Assistance (DLA) Office of Guidance and Oversight will provide open office hours to assist with questions regarding the use of Architectural and Engineering (A&E) Consultant Procurement Checklist for Local Public Agencies (LPAs) performing consultant procurement for A&E services with federal funds.

The goal of these open office hours is to provide information to LPAs regarding DLA resources for A&E consultant procurements such as utilization of the A&E Consultant Procurement Checklist. Caltrans must ensure that sub-recipients (LPAs) comply with the requirements of Federal regulation 23 CFR §172.

The A&E Consultant Procurement Checklist may be accessed on the [DLA Consultant Selection and Procurement website](#).

Submit questions prior to the A&E Office Hours, regarding the A&E Consultant Procurement Checklist to [AEOversight@dot.ca.gov](mailto:AEOversight@dot.ca.gov).

Open to local public agencies, California Tribes, and Caltrans staff. No registration required.

Access online link: [Join the meeting on day of event](#).

Regarding A&E Open Office Hours, contact: [AEOversight@dot.ca.gov](mailto:AEOversight@dot.ca.gov).